

DRAFT FOSP COMMITTEE MINUTES JUNE 13, 2011

In Attendance: Carol Anne Jordan, Craig Cooper, Jessica Sullivan, Richard Bauman, Wayne Brookings, Caitlin Jordan, Chris Franklin, John Greene, Frank Governali, Maureen O'Meara (staff)

1. Call to order at 7:00

2. Call for Public Comment: No One Present

3. Motion to approve June 1, 2011 minutes:

Modifications to meeting minutes were made (Maureen O'Meara made edits as suggested by the committee and these amended minutes will be posted on the website.)

Motion was made to accept amended minutes, and passed unanimously.

4. Correspondence: Town Council growth areas referral from the Ordinance Committee. Frank Governali described the rationale that the TC used in voting to ask that the task of defining growth areas be given to FOSP. Maureen O'Meara will provide the Committee with the Ordinance Committee's statements of agreement as reference material for its own work.

5. Review Meeting Schedule with workplan. Revised schedule of Committee's workplan was distributed. The new schedule reflects the fact that FOSP will continue to operate through the end of 2012. Maureen O'Meara provided the rationale for adjusting the schedule given the new meetings that will be planned with the consultant we chose and our earlier decision to hold off on the opinion survey until after the cost study.

Comments: Craig Cooper suggested keeping the extra meetings in the fall.
John Greene - suggested that this can be added to the status report to be presented to the TC.

Motion: Craig Cooper made motion to accept the proposed work schedule and to include it in the status report, seconded by Jessica Sullivan and passed unanimously.

6. Report from Analysis Subcommittee. Chris Franklin reported for the Analysis subcommittee that 2 proposals were presented and were reviewed at the last Analysis Committee meeting, anticipating that we would invite both to

come into an interview. However schedule conflicts as well as the superiority of the local proposal caused the subcommittee to cancel the interviews.

The rationale for recommendation of PD proposal to FOSP: (1) it was lower cost; (2) more tailored to CE's specific requirements; (3) reflected a deeper knowledge of the community having worked with Cape on Comp Plan and in ordinance; (4) provided a specific identification of which staff members would be working with us (much of the work will be with Chuck Lawton); (5) more meetings offered in the proposal.

Issues that we will monitor in using PD: (1) make sure that they are providing new work, not simply re-using work from Comp plan; (2) approaching questions we ask objectively, untainted by previous work with the town, i.e. will be approaching the work with a fresh look; (3) had included in their proposal an analysis of the cost of commercial development, so we will ask them to remove this which will give us time and money savings.

Motion: Chris Franklin made motion to accept the recommendation of the Analysis Subcommittee to engage PD as our consultant, seconded by Wayne Brookings, and passed unanimously.

7. Open space definition. Draft distributed:

Draft Open Space: Land and water areas, whether public or private, retained for use as active or passive recreation areas or for resource protection, agriculture, or preservation, in an essentially undeveloped state.

Richard proposed edit: Open Space land and water areas whether public or private, maintained in essentially undeveloped state as use as active or passive recreational areas, resource protection, agriculture, or preservation.

Frank asked if using the word "essentially" dilutes definition too much, and was satisfied that this is draft that will evolve as we progress in our work.

Broad discussion of whether the word "maintained" is appropriate versus "retained". Concluded "maintained" was correct choice.

Motion: Richard, seconded Caitlin Jordan, – to approve revised OS definition draft as proposed at this meeting. Unanimous passed.

- 8. Status Report.** Draft presented. Will include modified draft definition of Open Space, and identify it as a working definition (clarified by John.)

Maureen will submit this status report to TM anticipated that this will be presented to the TC by the August meeting.

Motion: Bo Norris, Caitlin Jordan second. Unanimous. To submit to TM the status report as modified in meeting.

- 9. Key Parcels. Staff will make a presentation of wildlife habitat/recreation/agriculture/scenic vistas and large lot maps**

Maureen presented Wetlands map and described the different wetland zones, shore land zoning, and Natural Resources Wildlife and Plant Habitats.

Maps will be put on FOSP section on the Town's Website.

For next meeting we will try to drill down on key parcels and criterion by using the GIS mapping system.

John: Do we want to identify key parcels, or do we want to identify the criterion that will make parcels attractive?

Richard: We have to keep in mind everything we do will have to take into account the financial tools that we have available. We need to develop criterion to determine the key parcels.

Chris – Land Trust considers both key parcels and looks at focus areas.

Maureen will send us examples of key criterion that other communities use; for next meeting we will discuss our thoughts on key criterion

- 10. Next Steps/agenda to be prepared for next meeting: August 17th, 7:00p.m.**

- 11. Public Comment Period. No one present.**

12. Adjourned - 9:07 PM. Richard Bauman made motion to adjourn, seconded by Jessica Sullivan, unanimously passed.